

FIRE Conference Hosting Protocol

Any local church is welcome to hold conferences and to invite other churches to attend.

If a member church wishes to host a designated FIRE national or regional conference it must receive approval and accept shared oversight from the FIRE board.

FIRE regionals typically take place in the fall.

The National conference typically takes place in the spring.

FIRE Conferences typically have the following characteristics:

1. Preaching which may include FIRE members or 'friends of FIRE'.
2. Missions and project reports, with priority being given to FIRE members.
3. Church reports and prayer.
4. Fellowship around shared meals.
5. Free time activities.

Churches wishing to host a FIRE conference should coordinate with the conferences task group (currently Jim Newheiser and John Sale) on their plans including proposed dates, proposed speakers, schedule, publicity (including conference brochure) and other conference arrangements.

The executive committee may contact potential hosts for national or regional conferences to solicit their participation.

The host church is responsible for financing and publicizing their conference. They may set a charge for the conference in order to recover their expenses. The host church should be prepared to invest in the conference, especially if conference dues do not meet all conference expenses.

The host church should designate a conference coordinator who will manage logistics such as:

1. Housing (through church families and/or local hotels or through a conference facility).
2. Transportation (i.e. rides from airports).
3. Meals (ordinarily the conference attendees will eat meals together).
4. Conference materials (name badge, folder with notes, maps).
5. Music during the conference (congregational singing, special music).
6. Free time activities.

Application to host a FIRE Conference

Church name and location

Type of conference to be hosted (national or regional)

Conference coordinator

Proposed conference dates

Proposed speakers.